

# COWES SPORTS FOOTBALL CLUB

## COVID-19 managing the risk when the Club is open and trading (Main risk assessment)

The following assessment looks at how Cowes Sports F.C. will potentially manage the risk of COVID-19 when open. All government guidelines will be followed

**MAXIMUM OCCUPANCY of the CLUBHOUSE 35**

**All Control Measures have been carried out as of 1 October 2020**

### PEOPLE EXPOSED

Members

Volunteers

Visitors / Guests / Delivery Drivers

Members of the Public

### HAZARDS

**Spreading COVID-19 amongst staff**

By having no additional controls in place then the risks of someone bringing in the disease and spreading it further is possible

**Spreading COVID-19 to the wider public community**

By having no controls in place this will allow COVID 19 to enter the premises and not be controlled to employees but will spread around the local community and possibly further. This uncontrolled hazard will potentially lead to civil and criminal investigation, claims and prosecutions.

### CONTROL MEASURES

**Excellent personal hygiene practices by all using the club and its facilities**

All Volunteers bar staff to wash their hands at the beginning, during and after shifts. They are actively encouraged to clean their hands after every task completed. Members and visitors will be instructed to sanitise their hands on entry to the club and its facilities, sanitiser stations are available on entry and regular toilet checks are in place.

**Working environments**

To prevent the risk of cross over and not maintaining social distance, where possible working areas will be zoned. Only allowed to go in to other areas after hand washing and only if totally required.

**Record Keeping**

Volunteer Bar Staff to record name address and contact information of those using the bar.

**Maintenance of social distancing (Members, volunteers and customers)**

All Members, volunteers and customers to observe the minimum of 1m + social distancing where possible. " All government guidance will be followed when this is issued by the government. There is a one way system in operation within the club room which must be strictly observed and the 1m+ social distancing guideline observed. Social distancing will mean a reduction in numbers of people within the club

**Maintenance of existing property equipment (Glass washers / Dishwashers/ Hot water)**

All glass washers, dishwashers and hot water to be maintained all statutory inspections to continue. If faults are discovered then they are prioritised for repair.

**Seating layout**

All seating is positioned in such a way that there is social distancing to current government guidelines which at present is 1m+. Tables are arranged to accommodate a maximum of 6 persons.

**Hand sanitising stations**

Hand sanitizer stations are located at all entrances and behind the bar, posters and signage is in place to encourage everyone to wash and sanitise their hands as they enter and leave the site.

**Clear process for Cowes Sports F.C Management Committee if they suspect any volunteer has COVID-19**

Clear policy in situ (see below) on what to do if a member/volunteer has COVID-19, either suspected at work or they ring in. Although the club is open we must not lose the fact that the disease is still within the community The process also needs to cover in a customer friendly way, how the Management Committee may deal with a member of the public whom they suspect may have COVID-19 by referring to the Policy for dealing with a suspected case

**Majority of payments to be taken by contactless method**

Customers to be asked to pay using contactless or card payments if possible although cash will not be refused. Volunteer bar staff must wash or sanitise their hands after each cash transaction

**Instruction to Bar Volunteers and the changing ways of working**

Instructions to be provided for all members on COVID-19 and how to sensibly manage the risks. In line with the latest guidelines, no standing customers will be allowed and customers will not be allowed at the bar. Only table waiting service is available Bar staff will take orders at the tables and will also take payments. When serving drinks disposable gloves to be worn and when standing/moving around all persons must wear face masks which should only be removed when sitting. Also in line with the latest guidelines the bar will shut at 10.00p.m.  
Regular toilet checks take place to ensure adequate stock is available

**Perspex barriers at the tills**

A physical barrier sneeze screen is in place at the bar and tea bar this will give better protection to volunteer bar staff when they are most likely to be in contact with the public

**Traffic flow and markings to maintain social distance**

To maintain social distance a one way system and floor marking to limit the numbers at the bar are in place, access to the toilets is via the clubroom fire door and then through the main entrance

**Hand wash facilities at the bar**

Volunteer bar staff must regularly wash their hands in the wash basin in the bar area and also use hand sanitiser, this is doubly important when handling cash.

**Adequate supply of all chemicals**

Supply chain to be checked to ensure soap, disinfectant, hand sanitiser is available and all other cleaning options are available

□ **PPE considerations- masks**

Surgical standard facemasks are available for volunteer bar staff and other volunteers.

□ **PPE consideration - Gloves**

The following type of gloves are available for use 1- -In the kitchen blue powder free vinyl gloves, 2- For cleaning purposes then latex gloves should be used as they are stronger and more reliable  
The use of gloves DOES NOT replace the need for excellent personal hygiene and the washing of hands as the best control measure against COVID-19.

□ **General housekeeping and cleaning**

A cleaning schedule will be implemented throughout the site, ensuring that work surfaces, door handles, taps etc. are all thoroughly cleaned with an antibacterial cleaning substance.

See also Management of Toilets risk assessment.

□ **Process Policy if persons are suspected to have Symptoms of Covid-19**

If anyone becomes unwell with a new continuous cough or a high temperature in the club/workplace/they will be sent home and discreetly advised to follow the stay at home guidance.

If advised that a member or volunteer or member of the public who has developed Covid-19 and were recently on our premises the Management Committee of the club will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.

Contact: <https://www.publichealth.hscni.net/>

